

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2016-08-16T13:01:52.000-04:00
To: jarsenault@bostonproperties.com,
CC: bill@leonardoacademy.org,
Subject: ENERGY STAR Application for 200 Clarendon St. (ID: 1075942)

Dear Julia Arsenault:

Thank you for applying for the ENERGY STAR for 200 Clarendon St. (ID: 1075942). We have reviewed your application, and we wanted to follow up on the issues below:

(b) (4)
A revised application will be required to address this issue, but before we reset the application and provide resubmission instructions, please provide responses to the remaining questions below:

2. Most of your Office property uses tend to have significantly more computers than main shift workers (most notably, "Office Use - (b) (4)" has only (b) (4) main shift workers, but (b) (4) computers). Can you confirm that only standard desktops, laptops, and servers have been included in the computer counts for all office spaces, and that no additional equipment (such as netbooks/Chromebooks, tablets, printers, monitors, etc.) have been included?

3. (b) (4) Please provide explanations for the following, and make any necessary corrections in your Energy tab in Portfolio Manager:

- There are several identical usage values of (b) (4) kWh for July 2015, October 2015, and January 2016. Are these values all accurate as metered, or have they been estimated in any way?
- There are two entries of (b) (4) kWh that both cover a period of only a single day (the same day), 7/31/2015. Are these entries incorrectly recorded? If not, please provide an explanation for why that single day saw over twice the energy usage seen in a typical month on this meter.

Your application will expire if no response is received by September 15. Upon your reply, we will provide instructions for editing and resubmitting your application.

Thank you and we look forward to your response,

ENERGY STAR Certification Review Team

Response from applicant 8/19/16

Dear ENERGY STAR Certification Review Team,

Thank you for your questions and we apologize for the errors in the application document.

Please see the attached document and the same response provided by the owner below:

RESPONSE:

1. (b) (4)

2. These are floors of trading firms and employees have up to (b) (4) laptops and desktops each (no tablets or printers, etc. are counted as "computers"). The number of computers stated is accurate and has been confirmed with each tenant.

3. (b) (4):

a. There were several clerical errors in the energy amount and date inputs. These have been corrected in the Portfolio Manager Account. The energy is metered and not estimated.

b. The meter entries (one for a single day) ending 7/31/0215 were a data entry error. These have been corrected in the Portfolio Manager Account.

Please provide us instructions for editing and resubmitting our ENERGY STAR Application for 200 Clarendon St. (ID: 1075942).

Thank you for your assistance and guidance.

Respectfully,

Bill

Email to applicant 8/19/16

Dear Bill,

Thank you for your reply. Your application has been reset so that you can make the necessary corrections (b) (4) and resubmit.

(b) (4), please follow these steps to regenerate and resubmit your application:

1. Access the Application: Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application when edits are completed.

2. Edit/Confirm Previous Application Information: Go through the first four steps in the Your Application Process widget (About Your Property, Contact Information, Award Information, and Eligibility Details). Edit any information that needs to be revised, or confirm previous content. Click Save for Signatures.

3. **Generate for Signatures:** On the Generate for Signatures page, select Generate New Application for Download. Save the new download to your computer and click Continue. Confirm information on the Site Visit page and click Continue. This will direct you to the Submit Application page.
4. **Complete the Application and Obtain Signatures:** Fill out the check boxes in the new download. Have the LP re-stamp and re-sign the application, and have the signatory re-sign the application.
5. **Submit Application:** On the Submit Application page, enter the new application tracking number and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Your application will expire if no resubmission is received by September 18.

Thank you and we look forward to your resubmission,

ENERGY STAR Certification Review Team

Email to applicant 9/16/16

Dear Bill,

Thank you for resubmitting your ENERGY STAR application for 200 Clarendon St. It appears as though an error occurred during the resubmission process, however, and we are unfortunately unable to view your signed and stamped PDF application.

Please re-scan and re-save your application as a PDF, then re-attempt submission by following the steps below:

1. **Access Your Application:** Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application once manual edits are completed.
2. **Submit Application:** In the Your Application Process widget on the right side of the screen, select Submit Application (all other steps should already be marked completed with green check marks). Enter the application tracking number (the same as the previous application) and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Please resubmit your application by October 16 if you would like this property to be considered for the ENERGY STAR. If you have any questions, please respond to this email.

Thank you and we look forward to your resubmission,

ENERGY STAR Certification Review Team

Email to applicant 9/24/16

Dear Bill,

Thank you for resubmitting your application. The “Total Energy Consumption for this Meter” checkbox on page 15 of your application has been left blank, however. Can you confirm that the electric consumption shown on page 15 of your application is accurate for the 12-month period reported?

Your application will expire if no response is received by October 24.

Thank you,

ENERGY STAR Certification Review Team

Response from applicant 9/26/16

Thank you for the clarification.

I apologize for missing this checkbox. I can confirm that the electric consumption shown on page 15 of our application is accurate for the 12-month period reported.

Respectfully,

Bill